

## Minutes of the Meeting of the General Services Committee held on 7 October 2019 at 7.00 pm

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**Present:** Councillors Robert Gledhill (Chair), Jane Potheary (Vice-Chair), Mark Coxshall, Bukky Okunade, Luke Spillman and Barry Johnson (Substitute) (substitute for Shane Hebb)

**Apologies:** Councillors Shane Hebb and Fraser Massey

**In attendance:** Lyn Carpenter, Chief Executive  
Sean Clark, Director of Finance, Governance and Property  
Jackie Hinchliffe, Director of HR, OD & Transformation  
Mykela Pratt, Strategic Lead HR, Resourcing and Improvement  
Jenny Shade, Senior Democratic Services Officer

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Before the start of the Meeting, all present were advised that the meeting may be filmed and was being recorded, with the audio recording to be made available on the Council's website.

### **5. Minutes**

The minutes of the General Services Committee held on the 29 July 2019 was agreed as a correct record.

### **6. Items of Urgent Business**

Members agreed to adjourn the committee after Item 6 of the agenda.

### **7. Declarations of Interests**

There were no declarations of interest.

### **8. Enhanced Pay for Adoption Leave**

Jackie Hinchliffe, Director of HR, OD and Transformation, presented the report that made a recommendation to enhance the pay provision for adoption leave in order for this to match the existing enhanced occupational maternity pay provision.

There were no comments or questions from Members.

### **RESOLVED**

**That the General Services Committee supported the proposal to enhance adoption leave pay to align with existing maternity leave provision.**

**9. Long-list for the Appointment of the Assistant Director of Law & Governance and Monitoring Officer and Director of Place**

*Exclusion of the Public and Press*

*Members agreed that, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the possible disclosure of exempt information as defined in paragraph 1 (Information relating to any individual) of Schedule 12A of that Act.*

**RESOLVED that:**

- 1. 10 candidates would progress onto the next stage for the Assistant Director of Law and Governance and Monitoring Officer.**
- 2. 5 candidates would progress onto the next stage for Director of Place.**

**The meeting adjourned at 7.50 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

**Any queries regarding these Minutes, please contact Democratic Services at [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)**